



# Payment Guidelines

# QPRC



**Indoor Sports**

# QPRC Indoor Sports – Payment Guidelines

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## 1. Fees

QPRC Indoor Sports fees are adopted by Queanbeyan-Palerang Regional Council on an annual basis. The fees for QPRC Indoor Sports are available from [here](#).

## 2. Payment Methods

The following payment methods can be taken at QPRC Indoor Sports:

- Cash
- EFTPOS including Credit Card

Credit Card payments can also be taken over the phone on 02 6285 6993.

If you wish to receive an invoice, please contact QPRC Indoor Sports.

Receipts will be passed on for all transactions.

## 3. Upfront Fees

### Team Sports

Teams must pay a minimum of \$250 to be accepted into the competition.

Current Team Sports include:

- Adult Sports
  - Floorball
  - Futsal
  - Indoor Cricket
  - Netball

### Individual Sports and Programs

Individuals must pay at least 50% of the cost to be accepted into the program.

Current Individual Sports and Programs include:

- Junior Programs
  - Cricket
  - Right Start

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## Other Programs

The full cost of the program must be paid prior to engaging in the activity. This will be the case unless alternate payment terms are agreed to by QPRC Indoor Sports.

Other Programs includes:

- Birthday Parties
- Court Hire
- Entertainment Range
- Schools Programs
- School Holiday Program

## 4. Remainder of Fees

### Team Sports

Teams are required to pay off their fees throughout the season. Teams must have their payment above a certain threshold amount throughout the season.

For example, if Futsal (remainder of \$750 after \$250 upfront fee paid) has 15 competition rounds, teams would be expected to pay at least \$50 per week (\$750 divided by 15).

Timeline	Payment Required	Threshold Amount
Upfront Fee	\$250	\$250
Week 1	\$50	\$300
Week 2	\$50	\$350
Week 3	\$50	\$400
Week 4	\$50	\$450
Week 5	\$50	\$500
Week 6	\$50	\$550
Week 7	\$50	\$600
Week 8	\$50	\$650
Week 9	\$50	\$700
Week 10	\$50	\$750
Week 11	\$50	\$800
Week 12	\$50	\$850
Week 13	\$50	\$900
Week 14	\$50	\$950
Week 15	\$50	\$1,000
TOTAL	\$1,000	

If a team has paid less than the threshold amount, a forfeit will be recorded against that team for that particular week(s).

Any teams that has not paid up in full by the last day of competition rounds will not be eligible to participate in finals.

QPRC Indoor Sports will endeavour to keep teams regularly informed of the amount they are owing but ultimately the responsibility lies with the Team Captain.

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## Individual Sports and Programs

Individuals must have paid the remainder of the fees by half way through the program.

Failure to comply with this may result in the individual not being able to participate further.

## 5. Team Captain Responsibilities

The Team Captain is responsible for making payments on behalf of their team.

We currently do not have a fee for individuals but are considering it for the future.

If a team is playing Futsal (full season fee of \$1,000), uniforms cost a total of \$200 and the team will look to have an end of season function that costs \$100. That is a total of \$1,300.

If the team has seven players in it, that comprises of \$185.71 for each player. We would recommend that the figure is rounded up to say \$190 or \$200 and any additional money goes towards the end of season function.

## 6. Debtor Management

If monies are still owing after the completion of a competition or program, QPRC Indoor Sports will attempt to contact the individual to settle the debts. If this is unsuccessful, the debt will be passed on to the Queanbeyan-Palerang Regional Council Debt Management Agent.

The individual will go onto a Debtor List and will be unable to participate in future QPRC Indoor Sports activities until the debt is settled.

For Team Sports, the debt will be divided up based on the amount of individuals registered for the team. For individuals, once their proportion of the debt is settled, they can participate in QPRC Indoor Sports activities. This is to take into consideration that some individuals may have already contributed above and beyond to a fee but a debt still exists.

## 7. Refunds

Refunds will be at the sole discretion of Queanbeyan-Palerang Regional Council for any team or participant that withdraws after the close of nominations.